

## **COST PROPOSAL FORM**

### **REQUEST FOR PROPOSAL – ELECTRONIC PAYMENT SERVICES COUNTY OF MENDOCINO**

All required service fees must be charged directly to the customer as part of each transaction. Using the tables below, please provide a cost proposal for all credit cards, debit cards, and electronic checks for each form of electronic payment indicated. Proposers can either indicate a fixed fee or a fixed percentage of the transaction amount. Proposer shall define any other expenses, fees, or discounts in the spaces provided below. Costs not identified below shall not be paid by the County or its customers.

**This Cost Proposal shall be submitted in a separately sealed envelope and returned with the proposal.**

#### **Cost Proposal for Taxes**

<b><u>DESCRIPTION</u></b>	<b><u>FIXED FEE AMOUNT</u></b>	<b><u>PERCENTAGE OF TRANSACTION AMOUNT</u></b>
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per Internet / Mobile Transaction		
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per IVR Transaction		
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per POS Transaction		
<b><u>DEBIT CARD</u></b> – Fee Charged to Customer per Internet / Mobile Transaction		
<b><u>DEBIT CARD</u></b> – Fee Charged to Customer per IVR Transaction		
<b><u>DEBIT CARD</u></b> – Fee Charged to Customer per POS Transaction		
<b><u>E-CHECK (EFT / ACH)</u></b> – Fee Charged to Customer per Internet / Mobile Transaction		
<b><u>E-CHECK (EFT / ACH)</u></b> – Fee Charged to Customer per IVR Transaction		
<b><u>E-CHECK (EFT / ACH)</u></b> – Fee Charged to Customer per POS Transaction		

**Cost Proposal for Court-Ordered Fines & Fees**

<u>DESCRIPTION</u>	<u>FIXED FEE AMOUNT</u>	<u>PERCENTAGE OF TRANSACTION AMOUNT</u>
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per Internet / Mobile Transaction		
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per IVR Transaction		
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per POS Transaction		
<b><u>DEBIT CARD</u></b> – Fee Charged to Customer per Internet / Mobile Transaction		
<b><u>DEBIT CARD</u></b> – Fee Charged to Customer per IVR Transaction		
<b><u>DEBIT CARD</u></b> – Fee Charged to Customer per POS Transaction		
<b><u>E-CHECK (EFT / ACH)</u></b> – Fee Charged to Customer per Internet / Mobile Transaction		
<b><u>E-CHECK (EFT / ACH)</u></b> – Fee Charged to Customer per IVR Transaction		
<b><u>E-CHECK (EFT / ACH)</u></b> – Fee Charged to Customer per POS Transaction		

**Cost Proposal for Various County Fees**

<u>DESCRIPTION</u>	<u>FIXED FEE AMOUNT</u>	<u>PERCENTAGE OF TRANSACTION AMOUNT</u>
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per Internet / Mobile Transaction		
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per IVR Transaction		
<b><u>CREDIT CARD</u></b> – Fee Charged to Customer per POS Transaction		
<b><u>DEBIT CARD</u></b> – Fee Charged to		

Customer per Internet / Mobile Transaction			
<b>DEBIT CARD</b> – Fee Charged to Customer per IVR Transaction			
<b>DEBIT CARD</b> – Fee Charged to Customer per POS Transaction			
<b>E-CHECK (EFT / ACH)</b> – Fee Charged to Customer per Internet / Mobile Transaction			
<b>E-CHECK (EFT / ACH)</b> – Fee Charged to Customer per IVR Transaction			
<b>E-CHECK (EFT / ACH)</b> – Fee Charged to Customer per POS Transaction			

**OTHER EXPENSES / FEES**

<b><u>DESCRIPTION</u></b>	<b><u>EXPENSES, FEES, AND DISCOUNTS</u></b>
Identify any <u>one-time</u> expenses that are not identified above and would be required to implement the proposed system.	
Indicate whether or not the fees proposed above shall be firm through the optional renewal periods (Years 4, 5, and 6). If not, indicate the change that shall apply for each individual renewal period.	
Identify and explain any proposed reductions in fees that would occur in the optional renewal periods (Years 4, 5, and 6).	

Name of Firm: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_