

Mendocino Historical Review Board

c/o Planning & Building Services
752 South Franklin Street
Fort Bragg, CA 95437
964-5379



Mendocino Historical Review Board DRAFT Action Minutes – August 4, 2025

DRAFT MINUTES – AUGUST 4, 2025

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. The meeting recording is available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> and a recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes may be approved, possibly with clarifications, at the October 6, 2025 MHRB meeting.

AGENDA ITEM NO. 1 – CALL TO ORDER

The Review Board convened at 3:30 p.m. for its scheduled site views. The sites viewed were Agenda Items *9a and *9b. Review Board Members were present, including Vice Chair Lopez, Review Board Member Saunders, Review Board Member Herbert and Review Board Member Lamb. Chair Madrigal was absent by pre-arrangement. Planner II Jessie Waldman was present. The site views concluded at 4:05 p.m.

The Review Board reconvened at 6:00 p.m. for its scheduled regular meeting.

AGENDA ITEM NO. 2 – ROLL CALL

Present: Vice Chair Lopez, Review Board Member Saunders, Review Board Member Herbert and Review Board Member Lamb.

Absent: Chair Madrigal was absent by pre-arrangement.

Staff Present: Jessie Waldman, Planner II, Planning and Building Services.

AGENDA ITEM NO. 3 – DETERMINATION OF LEGAL NOTICE

Proper notice was established for the meeting.

AGENDA ITEM NO. 4 – APPROVAL OF MINUTES

4A) APPROVAL OF JULY 7, 2025 ACTION MINUTES

Presenter/s: Vice Chair Lopez.

Review Board member Lamb abstained as Lamb was not present at the July 7, 2025 MHRB Hearing.

Public Comment: None.

Board Action: Upon motion by Review Board Member Herbert, seconded by Review Board Member Saunders, IT IS ORDERED that the Mendocino Historical Review Board adopts the July 7, 2025 Action Minutes. The motion carried by the following vote:

Aye: 3 - Vice Chair Lopez, Review Board Member Saunders, and Review Board Member Herbert.

No: 0 – None.

Abstained: 1- Review Board Member Lamb.

Absent: 1 – Chair Madrigal.

AGENDA ITEM NO. 5 – CORRESPONDENCE

Presenter/s: Vice Chair Lopez and Planner Jessie Waldman.

Public Comment: Deirdre Lamb Email.

Board Action: Vice Chair Lopez moved the correspondence to Item 10 - Matters from Review Board.

AGENDA ITEM NO. 6 – REPORT FROM CHAIR

Presenter/s: Vice Chair Lopez.

Public Comment: None.

Board Action: No Action Taken.

AGENDA ITEM NO. 7 – PUBLIC EXPRESSION

Presenter/s: None.

Public Comment: None.

Board Action: No Action Taken.

AGENDA ITEM NO. 8 - CONSENT CALENDAR

Presenter/s: None.

Public Comment: None.

Board Action: Upon motion by Review Board Member Lamb, seconded by Review Board Member Saunders, IT IS ORDERED that the Mendocino Historical Review Board approves the Consent Calendar and approves MHRB_2023-0012 (McElroy, Minor Alterations) and MHRB_2024-0003 (Coulson, Mendocino Village Inn, Minor Alteration) subject to the findings and conditions within the Memorandum and the Staff Reports. The motion carried by the following vote:

Aye: 4 – Vice Chair Lopez, Review Board Member Saunders, Review Board Member Herbert and Review Board Member Lamb.

No: 0 – None.

Absent: 1 – Chair Madrigal.

AGENDA ITEM NO. 9. PUBLIC HEARING ITEMS

9A) AUTHORIZATION OF THE ISSUANCE OF MENDOCINO HISTORICAL REVIEW BOARD PERMIT NO. MHRB_2025-0006 (MACCALLUM HOUSE SUITES, SHEPPARD) REQUEST AFTER-THE-FACT PERMISSION TO INSTALL THREE (3) ELECTRIC-VEHICLE CHARGING STATIONS ENCLOSED IN

WOODEN CABINETS). ON PROPERTY LOCATED AT 10691 PALETTE DRIVE, MENDOCINO; APN: 119-140-32.

Presenter/s: Jessie Waldman Planner II.

Public Comment: Kelly Grimes.

Board Action: Upon motion by Review Board Member Saunders, seconded by Review Board Member Lamb, IT IS ORDERED that the Mendocino Historical Review Board approves the project subject to the findings and conditions within the Staff Report. The motion carried by the following vote:

Aye: 4 - Vice Chair Lopez, Review Board Member Saunders, Review Board Member Herbert and Review Board Member Lamb.

No: 0 – None.

Absent: 1 – Chair Madrigal.

9B) AUTHORIZATION OF THE ISSUANCE OF MENDOCINO HISTORICAL REVIEW BOARD PERMIT NO. MHRB_2025-0007 (MACCALLUM HOUSE, SHEPPARD) REQUEST AFTER-THE-FACT PERMISSION TO INSTALL THREE (3) ELECTRIC-VEHICLE CHARGING STATIONS ENCLOSED IN WOODEN CABINETS). ON PROPERTY LOCATED AT 45020 & 45040 ALBION STREET, MENDOCINO; APN: 119-236-10 & 119-236-12.

Presenter/s: Jessie Waldman Planner II.

Public Comment: Kelly Grimes.

Board Action: Upon motion by Review Board Member Saunders, seconded by Review Board Member Lamb, IT IS ORDERED that the Mendocino Historical Review Board approves the project subject to the findings and conditions within the Staff Report. The motion carried by the following vote:

Aye: 4 - Vice Chair Lopez, Review Board Member Saunders, Review Board Member Herbert and Review Board Member Lamb.

No: 0 – None.

Absent: 1 – Chair Madrigal.

AGENDA ITEM NO. 10 – MATTERS FROM THE BOARD MEMBERS

Presenter/s: Review Board Member Lamb.

Review Board Member Lamb presented email regarding Site Visits. Vice Chair Lopez requested process for Ad Hoc Committee when preparing meetings and schedules.

Public Comment: None.

Board Action: No Action Taken.

AGENDA ITEM NO. 11 – MATTERS FROM THE STAFF

Presenter/s: None.

Public Comment: None.

Board Action: No Action Taken.

AGENDA ITEM NO. 12 – ADJOURNMENT

Presenter/s: Vice Chair Lopez.

Public Comment: None.

Board Action: Upon motion by Vice Chair Lopez, seconded by Review Board Member Herbert, IT IS ORDERED that the Mendocino Historical Review Board meeting be adjourned at 6:58 p.m.

Aye: 4 - Vice Chair Lopez, Review Board Member Saunders, Review Board Member Herbert and Review Board Member Lamb.

No: 0 – None.

Absent: 1 – Chair Madrigal.