



COASTAL PERMIT ADMINISTRATOR AGENDA

OCOTBER 09, 2025
11:00AM

HYBRID MEETING

ORDER OF AGENDA



The Mendocino County Coastal Permit Administrator meetings will be conducted **at 860 North Bush Street, Ukiah California** and virtual attendance will be available via Zoom. Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo>

Mendocino County Coastal Permit Administrator October 09, 2025 @ 11:00 AM Pacific Time (US and Canada). Please click the link to join the webinar: <https://mendocinocounty.zoom.us/j/81420425512>

One tap mobile +16694449171,,81420425512# US+16699009128,,81420425512# US (San Jose)

Webinar ID: 814 2042 5512

The public may participate digitally in meetings by sending comments to pbscommissions@mendocinocounty.gov or orally via telecomment in lieu of personal attendance. All public comment will be made available to the Coastal Permit Administrator, staff, and the general public as they are received and processed by staff, and can be viewed as attachments to this meeting agenda at <https://www.mendocinocounty.gov/departments/planning-building-services/public-hearing-bodies>. To submit public comments via telecomment, please use the telecomment form found at: <https://www.mendocinocounty.gov/departments/planning-building-services/public-hearing-bodies> under the Coastal Permit Administrator tab.

1. Meeting Called to Order - 11:00 a.m.
2. Determination of Noticing.
3. Regular Calendar.

3a. CASE#: CDP_2022-0042
DATE FILED: 12/16/2022

OWNER: Jeffrey D MD & Carolin Duckham
APPLICANT: Michael Barron-Wike

REQUEST: Standard Coastal Development Permit to convert existing 645 square foot attached garage/porch into a workout gym with a half bathroom. Construct a new 576 square foot detached garage, a 6 foot wide x 44 foot-long therapy pool and surrounding 759 square foot fenced deck. New propane tank/trash enclosure.

ENVIRONMENTAL DETERMINATION Categorically Exempt

LOCATION: In the Coastal Zone, 1.3± miles north of Gualala Town, on the west side of Big Gulch Road (CR 543), .05± miles west of its intersection with State Route 1, located at 47030 Big Gulch Road, Gualala; APN: 145-121-15.

SUPERVISORIAL DISTRICT: 5 (Williams)
STAFF PLANNER: Sandy Arellano

3b. CASE#: CDP_2023-0012
DATE FILED: 3/6/2023

OWNER: Marc & Kathleen Boele
APPLICANT/AGENT: Debra B Lennox, AIA

REQUEST: Standard Coastal Development Permit request to construct an addition to the existing single-family residence, including a new bathroom, deck, porch, entry gates, new hot tub with slab and landscaping walls. The request also includes the replacement of the entry stairway, reconfiguration of the existing landscaping walls, parking and fencing.

ENVIRONMENTAL DETERMINATION: Mitigated Negative Declaration

LOCATION: In the Coastal Zone, 1.8± miles north of the Town of Mendocino, on the south side of Fern Drive (CR 410A), 800± feet west of its intersection with Point Cabrillo Drive (CR 564), located at 45175 Fern Drive, Mendocino; APN: 118-230-57.

SUPERVISORIAL DISTRICT: 4 (Norvell)
STAFF PLANNER: Jessie Waldman



3c. CASE#: CDP_2025-0009

DATE FILED: 4/15/2025

OWNER: Caltrans, District 1

APPLICANT: Caltrans – Devin Sutfin

AGENT: Caltrans – Tony Symanovich

REQUEST: Standard Coastal Development Permit for a Capital Preventative Maintenance project to upgrade and replace highway asphalt, guardrails, traffic striping, delineation, roadside signs, driveway and side road conforms, bridge approach transitions, install shoulder backing, and the placement of concrete vegetation control under guardrails.

ENVIRONMENTAL DETERMINATION: Categorical Exemption

LOCATION: In the Coastal Zone along State Route 1 (SR1), located between Post Mile 14.7 in the City of Point Arena and Philo Greenwood Road at PM 33.9.

SUPERVISORIAL DISTRICT: 5 (Williams)

STAFF PLANNER: Shelby Miller

4. Matters from Staff.

- 5. Matters from the Public.** The Coastal Permit Administrator welcomes participation in meetings. This item is limited to matters under the jurisdiction of the Coastal Permit Administrator which are not on the posted agenda and items which have not already been considered by the Coastal Permit Administrator. No action will be taken.

6. Adjournment.

ADDITIONAL INFORMATION/REPORT AVAILABILITY. The staff report and notice are available on the Department of Planning and Building Services website at <https://www.mendocinocounty.gov/departments/planning-building-services/public-hearing-bodies>. Additional information regarding the above noted items may be obtained by calling the Department of Planning and Building Services at (707) 234-6650, Monday through Friday, 8:00 a.m. through 5:00 p.m. Should you desire notification of the Coastal Permit Administrator's decision you may do so by requesting notification in writing and providing a self-addressed stamped envelope to the Department of Planning and Building Services.

APPEAL PROCESS. Persons who are dissatisfied with a decision of the Coastal Permit Administrator may appeal the action to the Board of Supervisors. An appeal must be made in writing along with the applicable fee to the Clerk of the Board within 10 days of the Coastal Permit Administrator's decision. The appeal issue will be placed on the next available Board of Supervisor's agenda for consideration, and the appellant will be notified of the time and date. Appeals to the Board of Supervisors do not necessarily guarantee that the Coastal Permit Administrator's decision will be overturned. In some cases, the Board of Supervisors may not have the legal authority to overturn the decision of the Administrator

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE. Mendocino County complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Department of Planning and Building Services by calling (707) 234-6650 at least five days prior to the meeting.

www.mendocinocounty.gov/pbs