Mental Health Treatment Act Citizen's Oversight Committee



Mendocino County Administration Center 501 Low Gap Road, Room 1010 Ukiah, CA 95482 707.463.4441

measureb@mendocinocounty.org

MEETING AGENDA

County Administration Center, Conference Room C February 26, 2020 - 1:00 PM

1. OPEN SESSION / ROLL CALL

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Committee on items not listed on the agenda, but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please review and complete the public comment/speaker form available at the back of the conference room and present to the Clerk. If you wish to submit written comments, please provide 15 copies to the Clerk of the Board staff, located in the County Administration Center, Room 1010. All meetings are recorded, so speakers are reminded to announce their names as they approach to podium to speak

3. COMMITTEE MATTERS

- 3a) Approval of Minutes of the January 22, 2020, Meeting
- 3b) Discussion and Possible Action Regarding Expenditure Report on Measure B Tax Funds
- 3c) Discussion and Possible Action Regarding Update on Measure B Project Manager and Potential Need for Additional Measure B Project Staff Support
- 3d) Discussion and Possible Action Regarding Scheduling Details of Meetings on the Coast and Willits for the 2020 Calendar
- 3e) Discussion and Update Regarding Approval of Request from Mental Health Treatment Act Citizen's Advisory Committee for Board of Supervisors to Direct County Counsel to Conduct Legal Evaluation, Research Analysis and Assessment of

Adventist Health Partnership Legality; Including Restriction, Necessary Control, Implications, and Compliance Regarding the Possible Use of Public Tax Dollars to Fund Operations of a Private Entity

- 3f) Update Regarding December 10, 2019, Board of Supervisors Meeting Regarding Direction to Perform an Operational Feasibility Study of Proposed Measure B Funded Facilities
- 3g) Discussion and Possible Action Regarding Update on Status of the Architect
- 3h) Update regarding California Health Facilities Finance Authority (CHFFA) Grant for Crisis Residential Treatment Facility
- 3i) Discussion and Possible Action From the Regional Behavioral Health Training Facility Ad Hoc Committee Regarding Update of Outline Plan Describing Relevant Details of Allocated Funds to Finalize Improvements to the Regional Behavioral Health Training Center Before Expenditure
- 3j) Discussion and Possible Action of Potential Additional Creation of Regional Behavioral Health Training Facility Ad Hoc Committee Group; Provide Direction for this Ad Hoc Committee to Formulate A Regional and/or County Enhanced Training Program and Training Schedule for the Regional Behavioral Health Training Facility; And the Addition of this Ad Hoc Group to existing Regional Behavioral Health Training Facility Ad Hoc Committee
- 3k) Discussion and Possible Action Regarding Report from the Kemper Report Ad Hoc Committee
- 31) Discussion and Possible Action Regarding Requesting the Behavioral Health Advisory Board Provide Recommendations on Prevention and Early Intervention Service Gaps and Possible Programs that Could be Funded Through Measure B

4. <u>COMMITTEE MEMBER REPORTS</u>

4a) Committee Member Reports Regarding Items of General Interest

5. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk, in Room 1010.

ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2) Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 463-4441 at least five days prior to the meeting.

Additional information regarding the Committee can be obtained by referencing: <u>www.mendocinocounty.org/community/mental-health-oversight-committee</u>





ITEM 3A

Meeting Date:	2/26/2020	
Contact:	Sarah Dukett, Committee Clerk	
		Time Allocated for Item: 5 mins

AGENDA TITLE:

Approval of Minutes of the January 22, 2020 Meeting.

Mental Health Treatment Act Citizen's Oversight Committee

Mendocino County Administration Center 501 Low Gap Road, Room 1010 Ukiah, CA 95482 707.463.4441



measureb@mendocinocounty.org

January 22, 2020, Minutes

AGENDA ITEM NO. 1 – CALL TO ORDER AND ROLL CALL (1:00 P.M.)

Committee Members Present: Chair Donna Moschetti; Mr. Thomas Allman; Mr. Ross Liberty; Mr. Lloyd Weer; Dr. Jenine Miller; Ms. Shannon Riley, and Ms. Carmel J. Angelo.

Committee Members Absent by Prearrangement: Dr. Ace Barash; Mr. Jed Diamond; Mr. Mark Mertle

The Committee has one open position: Lacking member from the Behavioral Health Advisory Board. Member expected to be appointed by the Board of Supervisors in February.

2. PUBLIC EXPRESSION

Presenter/s: Ms. Sherie Ebyam; Ms. Shannon Riley; and Mr. John Wetzler.

3. COMMITTEE MATTERS

3a) Discussion and Possible Action Regarding Introduction of Chair and Election of Vice-Chair of the Mental Health Treatment Act Citizen's Oversight Committee for Calendar Years 2020 through Calendar Year 2022.

Presenter/s: Chair Donna Moschetti.

Chair Donna Moschetti introduced herself as the chair for calendar years 2020 through 2022. Using Chair prerogative, Chair Moschetti reached out and Member Jed Diamond was willing to accept the Vice chair position. Chair called for comment to see if any other Committee members were interested in the Vice-Chair position. No other members showed interest to become Vice-Chair for calendar years 2020-2022.

Public Comment: None.

Committee Action: Upon motion by Member Allman, seconded by Member Angelo, and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizen's Oversight Committee unanimously approves appointment and election of Member Jed Diamond as Vice-Chair of the Mental Health Treatment Act Citizen's Oversight Committee.

3b) Approval of Minutes of the December 18, 2019, Meeting

Presenter/s: Isabel Gonzalez; Committee Clerk.

Public Comment: None.

Committee Action: Upon motion as amended by Member Riley, seconded by Member Angelo, IT IS ORDERED that the minutes of the December 18, 2019, meeting, are hereby approved with corrections to "section 3d" first paragraph and middle of third paragraph; "3h" second paragraph; and typo correction to reflect Sheriff instead of Sherriff in entire document.

3c) Discussion and Possible Action Regarding Expenditure Report on Measure B Tax Funds

Presenter/s: Mr. Lloyd Weer, County of Mendocino Auditor-Controller.

Auditor-Controller Weer advises this is a current report for the Mental Health Treatment Act Special Revenue Fund, outside the General Fund restricted to its use only for Mental Health Treatment Act approved expenses. Auditor-Controller Weer announced to date there are 19 months of sales tax proceeds beginning in April of 2018 and the last one received is through October 2019. Life to date revenue was \$13,145,458; to date expenses total \$523,043; and interest earned was \$113,869; for a total balance of \$12,736,284.

Member Thomas Allman thanked Auditor-Controller for separating the 25% to 75% of expenses into different columns. Member Liberty inquired how available the data is to the public. The Project Manager informed Mr. Liberty data is accessible, can be found on www.mendocinocounty.org/measureb agendas and minutes. Member Liberty mentioned members of the public are not finding the data and has considered running an ad out of his own pocket to advertise where data information can be found. Committee suggested putting a link from the County link to Measure B Budget.

Public Comment: None.

Committee Action: Upon motion by Member Allman, seconded by Member Weer, and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizens Oversight Committee unanimously approves the financial report as submitted.

3d) Discussion and Possible Action Including Adoption of the 2020 Master Meeting Calendar to Include Scheduling Details of Meetings on the Coast and Willits

Presenter/s: Chair Donna Moschetti.

Chair informed the Committee that she was absent at the last meeting when motion happened to include meetings on the Coast and Willits. Chair acquiesced, supports, going off premise to conduct meetings on Coast and Willits as motioned by the Committee during the December 18, 2019 meeting. Chair picked two dates she has days off to attend those meeting. Dates are July 22, 2020 for Fort Bragg, and September 23, 2020 for Willits. Chair informed Committee there are costs that will be incurred for County administration and IT staff to travel to set up the sound system, livestream the meetings and provide logistical and clerical support, and rental fees of the meeting buildings should they not be available free of charge. The charge will be minimal but billed to Measure B.

Member Riley supports holding meetings in Fort Bragg and Willits, holds no objections to Chair's proposed dates, but in light of fact that Committee representatives from Fort Bragg and Willits were absent during this

meeting, Member Riley recommends to continue the item until next meeting given that these proposed dates are still quite a ways off.

Member Allman agrees with Member Riley regarding proposed dates for Fort Bragg and Willits, determining availability of the town hall in Fort Bragg for July 22, 2020, and to see if Member Mark Mertle agrees with proposed date. Member Allman suggests approval of the Master Calendar for citizens to know which dates the Committee is meeting, and since off site dates are far out, several months in advance, to move forward to approve the calendar; and Agenda for next month to have Willits and Fort Bragg dates approved. Chair concurs with Members Allman and Riley.

Public Comment: None.

Committee Action: Upon motion by Member Allman, seconded by Member Riley; and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizen's Oversight Committee approves the Master Meeting Calendar for 2020 as submitted; and to include in the February 2020 an agenda item for information to be discussed and determine when the Committee will meet in Willits and Fort Bragg.

3e) Discussion and Update Regarding Approval of Request from Mental Health Treatment Act Citizen's Advisory Committee for Board of Supervisors to Direct County Counsel to Conduct Legal Evaluation, Research Analysis and Assessment of Adventist Health Partnership Legality; Including Restriction, Necessary Control, Implications, and Compliance Regarding the Possible Use of Public Tax Dollars to Fund Operations of a private entity

Presenter/s: Isabel Gonzalez, Project Manager.

The Project Manager presented a list of questions the Sub Committee, created by this Committee, to present to the Board of Supervisors for County Counsel to review. The Board of Supervisors, during their January 7, 2020, meeting motioned to move a recommended action for County Counsel to review those questions. The Board of Supervisors also renumbered the questions putting question number 6 all the way at the top of the list. County Counsel was directed by the Board of Supervisors to respond and review the questions the Committee submitted, in addition to questions that were previously submitted by the City of Willits.

County Counsel, Charlotte Scott Deputy County Counsel on behalf of Christian Curtis, recently received the Board direction on this item. County Counsel is working on the research and answer to these questions. County Counsel anticipates to have a response by the next Measure B meeting.

Member Weer formally requested for County Counsel to provide the formal response/answers in writing for the Committee.

Public Comment. Mr. John McCowen; Ms. Meeka Ferretta; Mr. John Wetzler; and Ms. Jo Bradley.

Committee Action: None.

3f) Update Regarding December 10, 2019, Board of Supervisors Meeting Regarding Direction to Perform an Operational Feasibility Study of Proposed Measure B Funded Facilities.

Presenter/s: Member Carmel J. Angelo, County Executive Officer.

Member Angelo provided an update as of last month's report out on this. Member Angelo reported she is waiting for a proposal from Adventist Hospital. She is aware that Adventist is closing their St. Helena facility. She plans to make a follow up call to inquire if there is any way to know how this will affect any proposal coming from Adventist for the Coast Hospital, which is one part of the Operational Feasibility Study. As she reported last month, the County made contact with Lee Kemper, who is not available to work with the County. Member Angelo informed the Committee that she has calls out to other subject matter experts in the field to assist with the Operational Feasibility Study. Member Angelo informed the Committee that getting a proposal from Adventist will provide a large piece of information as far as the operational cost and she hopes to have more news to report next month.

Member Angelo reiterated this was a Board of Supervisors direction and informed Committee this is good direction to find out operationally what it will cost to have a 24-hour inpatient psychiatric facility. Agrees with member of the public, that Committee should inquire about the process of when the Committee considers working with a for profit entity on their site with their staff when considering how to sort that out, versus constructing something owned by the County. This should be included in the legal opinion provided by County Counsel.

Public Comment: Ms. Sherie Ebyam; and Ms. Susan Wynd Novotny.

Committee Action: None.

3g) Discussion and Possible Action Regarding Update on Status of the Architect

Presenter/s: Isabel Gonzalez, Project Manager.

Project Manager informed the Committee that she has begun moving forward with the architectural services team with Phase 1 of the Agreement for the Crisis Residential Treatment Facility. The architectural services team has adjusted their timeline to accommodate for the California Health Facilities Finance Authority (CHFFA) grant for County to meet CHFFA State Board requirements for Mendocino County to receive the \$500,000 grant. Project Manager is scheduled to meet with the architectural services team in mid-February to begin mapping the predesigned construction of the Crisis Residential Treatment facility and begin with phase 1 of the Agreement.

Member Weer: requested clarification if Committee is going to look at providing that facility in order to receive the \$500,000 grant.

Member Allman added the costs of staffing Crisis Residential Treatment facilities has been a part of the Committee's conversation from the very beginning but impacts the Board of Supervisors much more than it affects the Committee. Member Allman wanted to understand if the Board would support moving forward on the Orchard Street property for the Crisis Residential or Crisis Stabilization. Supervisor John Haschak agrees with being in support of the Crisis Residential Treatment Facility on Orchard Street.

Member Weer expressed he has not looked deep into seeing whether County CRT would qualify for tax credits as the County did for Willow Terrace. Program Manager to explore about tax credits with architect team. Member Liberty inquired clarification of what is meant by a tax credit.

Member Riley clarified she has not heard of low income tax credits being used for a medical facility. Historically tax credits are typically used for affordable housing. She is not sure if this project would be particularly eligible.

Member Allman mentioned that is with a private investor putting money in and that private investor gets tax credits. He appreciated the conversation the Committee is having on this subject but because these are tax dollars and the County does not pay taxes, he believes the tax credit question is an academic question and not a realistic question with this project, but clarified he is not a tax expert. Chair Moschetti mentioned this is something worth looking into to see what Committee can get. Chair Moschetti encouraged Committee to educate themselves on the subject of tax credits.

Public Comment: Mr. John Haschak; Ms. Josephine Silva; and Mr. John Wetzler.

Committee Action: None.

3h) Update regarding California Health Facilities Finance Authority (CHFFA) Grant for Crisis Residential Treatment Facility

Presenter/s: Member Jenine Miller.

Committee received an update on the California Health Facilities Finance Authority (CHFFA) Grant. There is a CHFFA Board on January 30, 2020, where the County will be submitted the following two items: 1) to have the Nacht & Lewis contract signed executed, which we have done, and 2) a resolution from the Mendocino County Board of Supervisors stating that the Crisis Residential Treatment Facility would be built on Orchard Street property. The County has a deadline by CHFFA. One of the things the County is asking CHFFA for is to extend one of our milestones of our completion date. The CHFFA Grant itself ends December 31, 2021. We have to have a facility up, running, and open by November 2021. That is the timeframe the County is putting forward with CHFFA to have it operational by November 2021. CHFFA had originally hoped Mendocino County would have something opened by May 2021, so it is the hope that the CHFFA State Board will be happy with the November 2021 date being that County has met the other milestones.

Member Riley indicates the Resolution passed by the Board of Supervisors on January 21, 2020, indicates the project would be operational by May 31, 2021. Some members of the Committee have experience with public projects and the likelihood of getting a facility built and operational in a year or even a year and a half seems very ambitious.

Member Riley also expressed she has been aware of this proposed project for years when Redwood Community Services first brought it to the City of Ukiah. Based on what Member Riley has learned from this Committee, one of the most immediate charges was to provide relief for our public safety and emergency rooms who are dealing with these clients when they should be better suited in a Crisis Stabilization Unit or something else. Member Riley indicated she is frustrated that in some ways the Committee is addressing some part of the system the County already has beds for, all being not in town. The Committee is still not addressing stabilization, that immediate need for those people who are truly in crisis. Directed question to Member Miller to see if there is still an opportunity to combine this facility with a Crisis Stabilization Unit or something else.

Member Miller clarified the May date was the original date, which is in the CHFFA resolution. The County is looking to have it amended to November 2021. Member Miller thinks it is likely that CHFFA will support the County, as CHFFA has wanted to see this project happen in Mendocino County. In regards to whether or not the County is looking at alternative facilities, the County is still looking at that and it has not been ruled out.

Nacht & Lewis will be looking at what else could go in that facility. Member Miller added the County is going to be asking CHFFA to reduce the bed size from 10 beds to a 6-8 bed facility because there has been conversations about having more than one facility within the County and opening up a 10-bed facility could limit that.

Member Allman indicates there have been things in the media regarding the real estate, the ground and piece of property on Orchard. First question would be to make sure that 100% of what we are talking about would be owned and controlled by the County, not a private entity, such as Redwood Quality Management. The second is the cost of building the building that is not the \$500,000. Member Allman requested clarification as to where that cost is coming from and whether this was a genuine stick bill to Measure B.

Member Miller indicated it is her understanding everything will be owned by the County. The County currently owns Building and land and the County will own the building. Member Angelo indicates Member Miller is correct. In regards to the additional funds, Member Miller indicated the County would be coming back to the Committee to request for Measure B funds once County knows the costs. Member Allman inquired if that estimate would come from Nacht & Lewis. Member Miller indicated that was correct,

Public Comment: Ms. Jane Kemp; Ms. Josephine Silva; Ms. Susan Wynd Novotny; and Ms. Sherie Ebyam.

Committee Action: None.

3i) Discussion and Possible Action From the Regional Behavioral Health Training Center Ad Hoc Committee Regarding Update of Outline Plan Describing Relevant Details of Allocated Funds to Begin Improvements to the Regional Behavioral Health Training Center Before Expenditure

Presenter/s: Chair Moschetti.

Chair Moschetti indicates the Committee should have a grand opening with Committee Members present and invite everyone to see it.

Member Miller provided a quick update. At the January 7, 2020 Board of Supervisors meeting, there was direction that the Board of Supervisors want a specific comprehensive plan from the Ad Hoc Committee and approval of the plan by the Measure B Committee before the Committee brings forward any request for any additional dollars to do anything at the training center. Board of Supervisors requested a plan to really detail the proposed changes to the building, analysis of overall goals of why Committee wants those changes, purpose to those changes, not just the proposed changes but why Committee is making the changes, and the number of people that would benefit from those changes. In addition to the staffing requirements and the costs that would go along with the additional staffing requirements to maintain the building as we make these additional changes. Previous Chair, Member Barash, did agree at the Board of Supervisors meeting that the Committee would bring a Committee approved plan to the Board of Supervisors with this detailed information. The Ad Hoc Committee would be working to make sure the Committee gets detailed plans that not only have a cost estimate but also answer all these questions so that the Committee has it ready when the item is taken to the Board of Supervisors.

Member Allman, requested the Board of Supervisors to explain what the Board is actually looking for. 3rd District Supervisor, John Haschak, clarified there are two issues. One was that \$50,000 which was approved for those

renovations that needed to be done to make the building into a training facility. The other issue was the \$200,000 proposal that the measure B Committee approved at the December Committee meeting for a commercial kitchen. There were questions about that. The Board of Supervisors wanted that work plan to go along with those kind of improvements. The first part was getting it ready as a training facility, hence the \$50,000 approval. The Board of Supervisors would like to see a work plan. Supervisor Haschak indicates the Board of Supervisors approved the \$50,000 to get the place up and running and it was the additional \$200,000, which the Board of Supervisors is requesting a work plan for.

Member Allman hopes the Ad Hoc Committee has plan by end of February.

Member Angelo indicates Project Manager has been working on the initial \$50,000. Between the training mats, the chairs, the tables, there was very little money spent on paint. She agrees with Supervisor Haschak that the Board had no issue on the \$50,000, and that the Board wants, when the Committee gets to that point, is an actual plan on what the training center would look like.

Project Manager indicated that with the expenses of the training facility are close to mid \$48,000. Project Manager is not sure if there is anything else that is going to be brought forward for the Project Manager to look at for those particular costs of getting the facility ready. Project Manager indicated she has been keeping track of what is needed to get the facility up and running as soon as possible and has been working with the appropriate County staff members and Departments to make sure the process moves along.

Member Riley required clarification as to if the Committee was actually creating a training program that is going to be implemented at this location or just treating it as another conference room or facility that is elsewhere in the County. Chair Moschetti clarified training facility is a County building and the County building has to live by certain County rules. Chair Moschetti also clarified the statue specifically says Mental Health Training Facility for Public Safety, Behavioral Health, and other First Responders. Member Riley understands but still wanted to know if the Committee is creating a training program. Chair indicated each department using the facility would provide their own mental health trainings. For instance, she is looking at NAMI putting their Family to Family and Peer to Peer programs in the facility.

Member Riley hears Chair say County will use this facility to continue the same trainings that County currently has but maybe do not have an adequate facility for. There is not necessarily a new mental health training program that goes along with this new facility.

Member Allman indicated this is a great question because developing a training program for behavioral health is something that could put County in the forefront of all the counties in the state. However, the two County agencies that provide more training for mental health than any other agencies would be the Department of Mental Health and the Sheriff's Office. The Sheriff's Office certainly has a need for working with the other first responders, fire and police and so forth throughout the County on Mental Health training. Member Allman indicates the Sheriff Office taking the lead on coordinating training for public safety and the Behavioral Mental Health Department would be able to take the lead on their necessary training.

Member Angelo appreciates Member Riley's question. Member Angelo agrees with Member Allman's statement. Member Angelo indicates from a County perspective the County is taking a back seat on this building and that this really in a Measure B funded training center for public safety and mental health and would like to see the training center Ad Hoc put something together. Member Angelo thinks the Committee should look at how this building will be utilized, access to the building, or perhaps a fully developed training schedule. In addition, consider if training is going to be regional or County wide.

Member Riley states her concern that she does not want to see another \$500,000 (plus) of Measure B funds used for another conference room. She would like see an enhanced training program to reflect what Measure B is about, what the former Sheriff envisioned, and what the County mental health professionals envisioned. This item to be added to the agenda for next meeting.

Member Allman added in regards to enhanced training, reminded the Committee he has twice been informed the California Commission on Peace Officer Standards and Training has offered Mendocino County a \$100,000 technically advanced piece of equipment. Mendocino County is already possibly going to lose it because County has not been able to get training center up and running. Member Allman informed the Committee other counties are now getting this piece of equipment. Fears Mendocino County will lose the equipment.

Public Comment: Ms. Josephine Sylva; Ms. Susan Wynd Novotny, and Ms. Meeka Ferretta.

Committee Action: Carry this item forward to next meeting for Committee to look at how this building will be utilized, access to the building, and create a fully developed training schedule to be regional and/or county.

3j) Discussion and Possible Action of Potential Additional Appointment of Ad Hoc Members to Existing Ad Hoc Committee

Presenter/s: Member Jenine Miller.

Member Miller reported receiving a couple of requests from members who are interested in joining the Measure B Regional Behavioral Health Training Facility Ad Hoc Committee. The Behavioral Health Advisory Board asked Member Miller to make sure their representative is on that Ad Hoc Committee because they are very interested in not only what's happening training wise but also in the training center itself. Meeka Ferretta, if she is appointed in February, would sit on the Committee as the Behavioral Health Advisory Board representative. Member Mertle is also interested in being part of the Measure B Regional Behavioral Health Training Center Ad Hoc Committee. Member Allman sought County Council clarification to see if having four members of the Committee in the Regional Training Facility Ad Hoc Committee would be acceptable. County Counsel indicates yes, as the Ad Hoc Committee would be under quorum.

Public Comment: Mr. John Wetzler.

Committee Action: Upon motion by Member Miller, seconded by Member Allman, and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizen's Oversight Committee Regional Behavioral Health Training Facility Ad Hoc Committee add Member Mertle and the Behavioral Health Advisory Board representative (when he/she is appointed) to the Measure B Regional Behavioral Health Training Facility Ad Hoc Committee.

3k) Discussion and Possible Action Regarding Report from the Kemper Report Ad Hoc Committee

Presenter/s: Member Jenine Miller.

Member Miller reports there are no updates at this time as the Kemper Report Ad Hoc Committee lost one of its members, Jan McGourty, who retired from the Behavioral Health Advisory Board and December 18, 2019 was her last Measure B Committee meeting. Member Miller and Chair Moschetti are going to continue scheduling meetings to continue work on this Ad Hoc.

Public Comment: None.

Committee Action: None.

31) Discussion and Possible Action Regarding Development of Measure B Budget

Presenter/s: Member Shannon Riley.

Member Riley indicated this was already addressed last month thinks the Project Manager has an update on the schedule. Project Manager agreed, this is just an update that the Board of Supervisors approved their Master Calendar that includes dates the budget planning process starts. Project Manager will meet with Member Weer to go over that process and make sure the Committee receives the information for the Measure B budget of whatever funds need to be approved for this coming Fiscal Year.

Public Comment: Ms. Jane McCain.

Committee Action: No Action.

3m) Discussion and Possible Action Including Approval of Expenditure of up to \$346.65 of Measure B Funds (Fund 1224/Budget Unit 4052, Mental Health Treatment Act) to Acquire Ado Gov Acrobat PRO 2017 L2 for use by Project Manager; and Approval of Appropriation Transfer from Fund 1224/Budget Unit 4052

Presenter/s: Isabel Gonzalez, Project Manager

Project Manager informs the Committee that the Executive Office has identified the need of this software that will allow Project Manager to be able to post items on the agenda, prepare the agendas, and post agendas on the website. It is requested that Measure B approve the expenditure to purchase the software as requested.

Public Comment: Ms. Emmy Good; and Sherie Ebyam.

Committee Action: Upon motion by Member Allman, seconded by Member Angelo, and carried unanimously, IT IS ORDERED the committee approves recommended action of expenditure up to \$346.65 of Measure B Funds (Fund Unit 4052, Mental Health Treatment Act) to acquire Ado Gov Acrobat PRO 2017 L2 for use by Project Manager; and approval of appropriation transfer from Fund 1224/Budget Unit 4052.

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4. COMMITTEE MEMBER REPORTS

4a) Committee Member Reports Regarding Items of General Interest

Public Comment: None.

5. ADJOURNMENT

THERE BEING NOTHING FURTHER, THE MENTAL HEALTH TREATMENT ACT CITIZENS OVERSIGHT COMMITTEE ADJOURNED AT 2:57 P.M.

Committee Clerk

Attest: Isabel Gonzalez

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Agenda Summary



ITEM 3B

Meeting Date:	2/26/2020	
Contact:	Lloyd Weer, Auditor-Controller	
	·	Time Allocated for Item: 5 mins
		Time Anocated for Item. 5 mins

AGENDA TITLE:

Discussion and Possible Action Regarding Expenditure Report on Measure B Tax Funds

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

The Committee will receive a report from the Mendocino County Auditor/Controller regarding the Measure B tax fund balance.

Mendocino County - Measure B Funds						
Mental Health Treatment Act						
Revenue and	Expenses - Li	fe to Date	Fund 1224, Bud	dget	Unit 4052	
	Inveise CDD				N4: 250/	N/av 759/
Data	Invoice, CRP Journal No.	Description	Amount		Min 25%	Max 75%
Date	Journal No.	Description	Amount		Operations	Facilities
Revenues:						
6/26/2018	CRP 186100	Measure B Sales Tax Proceeds - April 2018	(517,255)		(129,314)	(387,942)
7/25/2018		Measure B Sales Tax Proceeds - May 2018	(591,270)		(147,818)	(443,453)
8/27/2018		Measure B Sales Tax Proceeds - June 2018	(498,046)		(124,511)	(373,534)
9/25/2018		Measure B Sales Tax Proceeds - July 2018	(638,771)		(159,693)	(479,078)
10/25/2018		Measure B Sales Tax Proceeds - August 2018	(872,413)		(218,103)	(654,310)
11/29/2018	CRP 191390		(941,205)		(235,301)	(705,904)
12/26/2018	CRP 192854	Measure B Sales Tax Proceeds - October 2018	(652,942)		(163,236)	(489,707)
1/25/2019	CRP 194231	Measure B Sales Tax Proceeds - October 2018 Measure B Sales Tax Proceeds - November 2018			(163,595)	
			(654,379)			(490,785)
2/26/2019			(814,006)		(203,502)	(610,505)
3/26/2019		Measure B Sales Tax Proceeds - January 2019	(644,639)		(161,160)	(483,480)
4/25/2019	CRP 199691	Measure B Sales Tax Proceeds - February 2019	(659,211)		(164,803)	(494,409)
5/28/2019		Measure B Sales Tax Proceeds - March 2019	(560,190)		(140,047)	(420,142)
6/25/2019		Measure B Sales Tax Proceeds - April 2019	(686,467)		(171,617)	(514,850)
7/25/2019	CRP 203597	Measure B Sales Tax Proceeds - May 2019	(821,567)		(205,392)	(616,175)
8/27/2019		Measure B Sales Tax Proceeds - June 2019	(609,581)		(152,395)	(457,185)
9/25/2019		•	(739,098)		(184,775)	(554,324)
10/25/2019			(910,284)		(227,571)	(682,713)
11/26/2019		•	(652,027)		(163,007)	(489,020)
12/26/2019	CRP 209528	Measure B Sales Tax Proceeds - October 2019	(682,105)		(170,526)	(511,579)
1/27/2020	CRP 210703	Measure B Sales Tax Proceeds - November 2019	(776,491)		(194,123)	(582,368)
		Life to Date Revenue:	(13,921,948)		(3,480,487)	(10,441,461)
Expenses:						
5/4/2018	INV 2018-1	Lee D. Kemper - Behavioral Health Needs Assessment	13,011		13,011	0
6/18/2018	INV 2018-2	Lee D. Kemper - Behavioral Health Needs Assessment	10,282		10,282	0
6/30/2018		Assessor Clerk Recorder - Election Costs	161,578		161,578	0
7/17/2018	INV 2018-3	Lee D. Kemper - Behavioral Health Needs Assessment	14,177		14,177	0
6/6/2019		•	1,440		1,440	0
6/7/2019	GEN JE 256	Lee D. Kemper - Reimburse Executive Office	27,042		27,042	0
6/12/2019	GEN JE 465	Office Expenses - Reimburse Executive Office	257		257	0
6/20/2019		Sarah A. Riley - Consulting Services Measure B	400		400	0
6/30/2019		Sarah A. Riley - Consulting Services Measure B	1,560		1,560	0
6/30/2019		Sarah A. Riley - Consulting Services Measure B	690		690	0
8/22/2019			1,740		1,740	0
9/19/2019	INV 080119	Sarah A. Riley - Consulting Services Measure B	540		540	0
9/19/2019	GEN JE 811	Sarah A. Riley - Consulting Services Measure B			0	
		First American Title - Purchase Training Facility (70%)	274,457			274,457
10/18/2019		Sarah A. Riley - Consulting Services Measure B	2,700		2,700	0
10/25/2019	GEN JE 987	CEO Labor and Benefits - X. UNG hours worked	2,986		2,986	0
10/25/2019	GEN JE 987	Nash Gonzalez - Consulting time Measure B	7,063		7,063	0
11/15/2019	INV 110119	Sarah A. Riley - Consulting Services Measure B	1,800		1,800	0
12/19/2019	INV 120119	Sarah A. Riley - Consulting Services Measure B	1,320		1,320	0
1/16/2020	INV 010220	Sarah A. Riley - Consulting Services Measure B	480		480	0
1/30/2020	INV 984576	Verizion Wireless	50		50	0
		Life to Date Expense:	523,573		249,116	274,457
		Life to Date Interest Earnings:	(165,476)		(41,369)	(124,107)
		Current Measure B Fund Balance:	(13,563,851)		(3,272,740)	(10,291,111)

Agenda Summary



ITEM 3C

Meeting Date:	2/26/2020
Contact:	Carmel J. Angelo, Chief Executive Officer
	Jed Diamond, Committee Member
	Time Allocated for Item: 20 minutes

AGENDA TITLE:

Discussion and Possible Action Regarding Update on Project Manager and Potential Need for Additional Measure B Project Support.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

The Committee will receive an update from member Angelo regarding the Measure B Project Manager position and the need for additional staff.

On February 18, 2020, interviews were conducted for the Project Manager position. Alyson Bailey was hired as the new Project Manager.

The position will be located in the Mendocino County Executive Office for the next 6 months to stabilize the position and train the Project Manager.

The amount of work and projects assigned to the Measure B Program Manager requires more than one full-time position. Member Angelo recommends the Board consider creating a Measure B unit with a Project Manager, Staff Assistant and Administrative Analyst. The estimated yearly cost (salary and benefits) for a Staff Assistant is \$61,250, Administrative Analyst is \$131,250 and Program Manager is \$135,185 for a total of \$327,685 for the unit.

Currently the Executive Office is redirecting administrative and project management support to Measure B. Board directives are not getting completed because staff time is being redirected for Measure B projects. Executive Office staff cannot sustain this level of support long-term. The work done by the Executive Office can be transitioned to the unit with additional staffing.

Agenda Summary



ITEM 3D

Meeting Date:	2/26/2020	
Contact:	Chair Donna Moschetti	
		Time Allocated for Item: 15 mins

AGENDA TITLE:

Discussion and Possible Action Regarding Scheduling Details of Meetings on the Coast and Willits for the 2020 Calendar.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

The Committee will discuss and take possible action in scheduling details of meetings on the Coast and Willits for the adopted 2020 Master Meeting Calendar.

Agenda Summary



ITEM 3E

Meeting Date:	2/26/2020	
Contact:	Sarah Dukett, Committee Clerk	
		Time Allocated for Item: 5 mins

AGENDA TITLE:

Discussion and Update Regarding Approval of Request from Mental Health Treatment Act Citizen's Advisory Committee for Board of Supervisors to Direct County Counsel to Conduct Legal Evaluation, Research Analysis and Assessment of Adventist Health Partnership Legality; Including Restriction, Necessary Control, Implications, and Compliance Regarding the Possible Use of Public Tax Dollars to Fund Operations of a Private Entity.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

In response to the letter submitted by President/CEO of Adventist Health, Jason Wells, to the December 10, 2019 Board of Supervisors meeting. Outcome of Adventist Health Proposal discussed by the Board of Supervisors during the December 10, 2019 Board of Supervisors meeting provided direction for County Executive Office to perform an operational feasibility study of Adventist Health proposed facilities; to determine Adventist Health operational costs of mental health facilities.

On December 18, 2019, the Measure B Mental Health Treatment Act Citizen's Oversight Committee expressed concerns to use public tax dollars to fund operations of a private entity. The Measure B Mental Health Treatment Act Citizen's Oversight Committee created and directed a subcommittee to draft questions for the Board of Supervisors to and/or review, direct, request County Counsel conduct legal research and analysis evaluation of Adventist Health Partnership legality.

The item was submitted to the January 7, 2020 Board of Supervisors Agenda under Agenda item number 5H. The Committee will received update from the Project Manager on January 22, 2020.

On February 26, 2020, the Committee will receive an update from County Counsel.

Agenda Summary



ITEM 3F

Meeting Date:	2/26/2020
Contact:	Carmel J. Angelo, Chief Executive Officer
	Time Allocated for Item: 5 Mins

AGENDA TITLE:

Update Regarding December 10, 2019, Board of Supervisors Meeting Regarding Direction to Perform an Operational Feasibility Study of Proposed Measure B Funded Facilities.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Letter submitted by President/CEO of Adventist Health, Jason Wells, to the December 10, 2019 Board of Supervisors meeting. Outcome of Adventist Health Proposal discussed by the Board of Supervisors during the December 10, 2019 Board of Supervisors meeting provided direction for County Executive Office to perform an operational feasibility study of Adventist Health proposed facilities; to determine Adventist Health operational costs of mental health facilities.

On January 22, 2020, the Committee received an update. The Executive Office awaits for Adventist to submit costs of operating mental health facilities.

On February 26, 2020, the Committee will receive an update.

Agenda Summary



ITEM 3G

Meeting Date:	2/26/2020	
Contact:	Sarah Dukett, Committee Clerk	
		Time Allocated for Item: 5 mins

AGENDA TITLE:

Discussion and Possible Action Regarding Update on Status of the Architect.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

On December 10, 2019, the Board of Supervisors approved the Nacht & Lewis Architectural Services Agreement with the contingency that Measure B Mental Health Citizens Oversight Committee reviews and approves Nacht & Lewis Architectural Services Agreement for the Predesign, design, and construction of the Crisis Residential Unit, Crisis Stabilization Unit, and 24 Hour Psychiatric Inpatient Health Facility.

On December 18, 2019 the Measure B Mental Health Citizen's Oversight Committee discussed and approved the Nacht & Lewis Architectural Services Agreement as requested by the Board of Supervisors. The Measure B Mental Health Citizen's Oversight Committee unanimously approved the Nacht & Lewis Architectural Services Agreement for the Crisis Residential Unit, Crisis Stabilization Unit, and 24 Hour Psychiatric Inpatient Health Facility. With concurrent approval granted by the Board of Supervisors and the Measure B Citizen's Oversight Committee, the Architectural Services Agreement between Mendocino County and Nacht & Lewis has been fully executed.

The Project Manager gave the Committee an update on January 22, 2020, advising she has reached out to the Nacht & Lewis Architectural Team to begin moving forward with Phase 1 of the Architectural Services Agreement.

The Committee will received a further update on February 26, 2020.





ITEM 3H

Meeting Date:	2/26/2020	
Contact:	Member Jenine Miller	
		Time Allocated for Item: 5 mins

AGENDA TITLE:

Update regarding California Health Facilities Finance Authority (CHFFA) Grant for Crisis Residential Treatment Facility.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

The Committee will receive an update from Member Miller regarding CHFFA Grant for Crisis Residential Treatment Facility.

Agenda Summary



ITEM 3I

Meeting Date:	2/26/2020
Contact:	Members Jenine Miller and Thomas D. Allman, Mark Mertle, and Meeka
	Ferreta.
	Time Allocated for Item: 15 mins

AGENDA TITLE:

Discussion and Possible Action Regarding Report from the Regional Behavioral Health Training Facility Ad Hoc Committee Regarding Update of Outline Plan Describing Relevant Details of Allocated Funds to Begin Improvements to the Regional Behavioral Health Training Center Before Expenditure.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

On September 25, 2019, this Committee created an Ad Hoc committee consisting of Sheriff Allman and Member Miller to report back to the Committee regarding the improvement plans for the Regional Behavioral Health Training Facility.

The Ad Hoc Committee will provide an update on the status of the improvement plans as requested by the Committee on September 25, 2019, and December 18, 2019, before expenditures. During the January 7, 2020, Board of Supervisors meeting the Board of Supervisors also requested a written comprehensive plan to detail overall purposes, benefits, and services of the Measure B Regional Behavioral Health Training Facility. Ad Hoc Committee to provide update since the December 18, 2019 meeting.

On January 22, 2020, this Committee received clarification from Board of Supervisors Chair, John Haschak, regarding the plan the Board of Supervisors requested, before submitting a recommendation to the Board of Supervisors, this Committee reviews and approves any amount exceeding \$1.00 over the initially approved \$50,000 to begin improvements to the Regional Behavioral Health Training Facility. The plan is to detail the proposed changes to the building, analysis of overall goals of why the Committee wants those changes, purpose of those changes, not just the proposed changes but why Committee is making the changes, and the number of people that would benefit from those changes. In addition, clarification shall be provided regarding the staffing requirements and the costs that would go along with the additional staffing requirements to maintain the building as the Committee makes these additional changes.

On February 26, 2020, the Committee will receive an update from the Regional Behavioral Health Training Facility Ad Hoc Committee regarding an outline plan describing relevant details of the allocated funds to finalize improvements to the Regional Behavioral Health Training Facility.

Measure B Regional Behavioral Health Training Facility Phase I Phase I - Main meeting area modifications for opening the training center

Facility Improvement	Estimated	Actual	Difference
Carpet	10,300.00	12,600.00	-2,300.00
Carpet Bid	100.00	100.00	0.00
Heater and Thermostat Evaluation Assessment	1,100.00	362.50	737.50
HVAC Repair	3,595.00	3,595.00	0.00
Septic Filter Replacement	500.00		
Facility Sign	2,500.00		2,500.00
Keys	500.00	500.00	0.00
Furniture (tables & Chairs)	6,634.00	6,634.00	0.00
Refrigerator \$1799 plus tax/ship	2,500.00	2,107.82	392.18
Microwave	350.00	193.65	156.35
Coffee Maker +tax	379.00	642.76	-263.76
IT Wiring and electronics cabinet	3,500.00		
Wi-Fi equipment	1,000.00		1,000.00
Total Phase I	32,958.00	26,735.73	6,222.27

Pending Request	Estimate
Heavy Duty Gun Locker	5,291.00
Gun Locker Installation	500.00
Training Mats Cost/Delivery	4,655.00
Ice Machine	2,000
Total	12,446

Provided by Behavioral Health	Estimate
Projector	1,800.00
Screen	700.00
Smart Board	10,000.00
Total	12,500.00

Measure B Regional Behavioral Health Training Facility Monthly Operating Budget

Operating Expenses	Estimate
Wi-Fi	200
Electric	200
Water	300
Utilities (Sewage/Trash)	200
Supplies	100
Total:	1,000



COUNTY OF MENDOCINO EXECUTIVE OFFICE FACILITIES & FLEET DIVISION 851 LOW GAP ROAD UKIAH, CA 95482

	COST ESTINUM PUBLI	MATE AND AUTH C COST ACCOUN				т		
Dept Name:	Measure B - Mental Health		Proje	ct Number	CA 00	01		
-	Regional Behavioral Health Training							
Project Description:	Facility Kitchen Upg	rade	Cost	Applied To	:		1712	
Building Number: OPTION C		ON C	Date:				2/11/	′2020
Estimate		F&F Labor*	Contractor Labor		M	laterials Equip		Juipment
Design & Engineering &		\$ -	\$	9,500	\$	-	\$	-
Trenching & Waste line to	o Septic	\$ -	\$	10,350	\$	-	\$	-
Sitework & Demolition			\$	12,640	\$	-	\$	_
Framing & Insulation			\$	5,000	\$	-	\$	-
Interior Finishes including Counters			\$	16,000	\$	-	\$	-
Plumbing & Kitchen Appliances			\$	12,280			\$	-
HVAC & Exhaust Fan			\$	1,240			\$	-
Electrical - Including Fire Alarm			\$	39,100			\$	-
General Conditions			\$	8,489			\$	=
Contractor Overhead & F	ees		\$	21,222			\$	=
Owner Contingency 15%			\$	15,917			\$	=
Subtotals:		\$ -	\$	151,737	\$	-	\$	-
Subtotal Estimate:			\$					151,737
Overhead (30% of Direct	Costs):		\$					45,521
(601001			\$					-
Estimate Total Project C	Costs:		\$					197,258
Allowance for Fire Sprink			'					60,000
Total with Allowance							\$	257,258
Facilities Project Specialis	t	-	Date		-			
Facilities & Fleet Div. Mar	nager	-	Date		-			
Denuty CFO Facilities		-	Date		-			

*Labor formula: UPCCA labor rates are derived from the employees hourly rate + benefits

Project Regional Behavioral Health Training Facility Kitchen Upgrade

Building # 67

Line	OPTION C			Rate	Rate	Rate	Item	Extend	led	
Item	Description	Units	Quantity	Labor	Material	Equip	Cost	Cost		Comments
1	Design Services	EA	1				8,000.00	\$	8,000	
2	Hazmat Testing & Services	EA	1				1,500.00	\$	1,500	
3	Septic System Inspections & Report	EA	1	400.00	0.00	50.00	1,500.00	\$	1,950	
4	Trench & Install new Waste line	МН	40	80.00	50.00	80.00	0.00	\$	8,400	
5	ADA grading/ striping & signage	МН	48	75.00	50.00	50.00	2,500.00	\$	10,900	New ADA Parking
6	Building Demolition	МН	4	75.00	10.00	75.00		\$	640	
7	Concrete	CY	2	300.00	200.00	50.00		\$	1,100	
8	Structural Steel	МН		100.00	30.00	50.00		\$	-	
9	Rough Framing	МН	40	85.00	25.00	15.00		\$	5,000	
10	Framing Floors	LF		80.00	40.00	10.00		\$	-	
11	Sheathing	SF		2.00	1.00	0.00		\$	-	
12	Insulation	SF	0	1.00	2.00	0.00		\$	-	
13	Roofing	SF	0	4.00	2.00			\$	-	
14	Stainless Shelf and Counters	EA	4	25.00	600.00		500.00	\$	3,000	
15	Roll-up Door	EA	1	1,500.00	2,500.00		1,500.00	\$	5,500	Manual Roll up door
16	Drywall	SF	500	4.50	2.00	0.50		\$	3,500	
17	Tile & FRP	SF	0	4.00	5.00			\$	-	
18	Flooring	SF	0	8.00	8.00		0.00	\$	-	Already Scheduled
19	Painting	SF	1,000	3.00	1.00	0.00		\$	4,000	
20	Commercial Kitchen Appliances	EA	0	100.00	2,000.00	200.00	0.00	\$	-	
21	Fire Sprinklers/Ansul System Protection	МН	0	125.00	200.00	50.00	0.00	\$	-	
22	Plumbing Rough- and Top Out	МН	32	110.00	40.00	50.00		\$	6,400	
23	Breakroom Counter with Sink	EA	8	110.00	400	100.00	1,000.00	\$	5,880	
24	Exhaust Fan and HVAC Ducts & Registers	МН	8	110.00	20.00	25.00	0.00	\$	1,240	
25	Electrical Power	МН	80	85.00	40.00	10.00	4,000.00	\$	14,800	Includes Transfer Sw/Camlocks
26	Electrical Lighting	EA	0	200.00	200.00			\$	-	
27	Low Voltage - Fire Alarm & AV	МН	80	85.00	100.00	25.00	7,500.00	\$	24,300	
28	Subtotal Construction Costs							\$	106,110	
29	General Conditions & Bonds	%					8.00%	\$	8,489	
30	Contractor's Contingency and Fees	%					20.00%		21,222	
31	Design Contingency	%					15.00%		15,917	
32	Competitive Bid Total							\$	151,737	
34	High End of Bid Range						130%		197,258	
								\$	-	

Agenda Summary



ITEM 3J

Meeting Date:	2/26/2020
Contact:	Shannon Riley, Committee Member
	Time Allocated for Item: 10 mins

AGENDA TITLE:

Discussion and Possible Action of Potential Additional Creation of Regional Behavioral Health Training Facility Ad Hoc Committee Group; Provide Direction for this Ad Hoc Committee to Formulate A Regional and/or County Enhanced Training Program and Training Schedule for the Regional Behavioral Health Training Facility; And the Addition of this Ad Hoc Group to existing Regional Behavioral Health Training Facility Ad Hoc Committee.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Member Riley requests discussion of creating an additional Ad Hoc Committee for the Regional Behavioral Health Training Facility. The purpose will be for this Ad Hoc Committee to create a Regional and/or County enhanced training program and schedule for the Training Facility. If the Ad Hoc is created, it may also be appropriate to add this Committee to the existing Training Facility Ad Hoc Committee.





ITEM 3K

Meeting Date:	2/26/2020
Contact:	Member Jenine Miller and Chair Moschetti
	Time Allocated for Item: 15 Mins

AGENDA TITLE:

Discussion and Possible Action Regarding Report from the Kemper Report Ad Hoc Committee

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

The Ad hoc committee will provide an update on the status of the Ad Hoc Committee since the January 22, 2020, update. The Ad Hoc will be meeting regarding the Kemper Report on March 6, 2020.

Agenda Summary



ITEM 3L

Meeting Date:	2/26/2020
Contact:	Ross Liberty, Committee Member
	Time Allocated for Item:15 minutes

AGENDA TITLE: Discussion and Possible Action Regarding Requesting the Behavioral Health Advisory Board Provide Recommendations on Prevention and Early Intervention Service Gaps and Possible Programs that Could be Funded Through Measure B

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Improved prevention and early intervention could provide near term benefits to the community, clients and other stakeholders as continued work is done regarding the possibility of facilities. The Behavioral Health Advisory Board provides recommendations on matters concerning mental health services in the County. Utilizing that Board's expertise can assist the Measure B committee in identifying prevention and early intervention service gaps and possible programs that could be funded through Measure B.