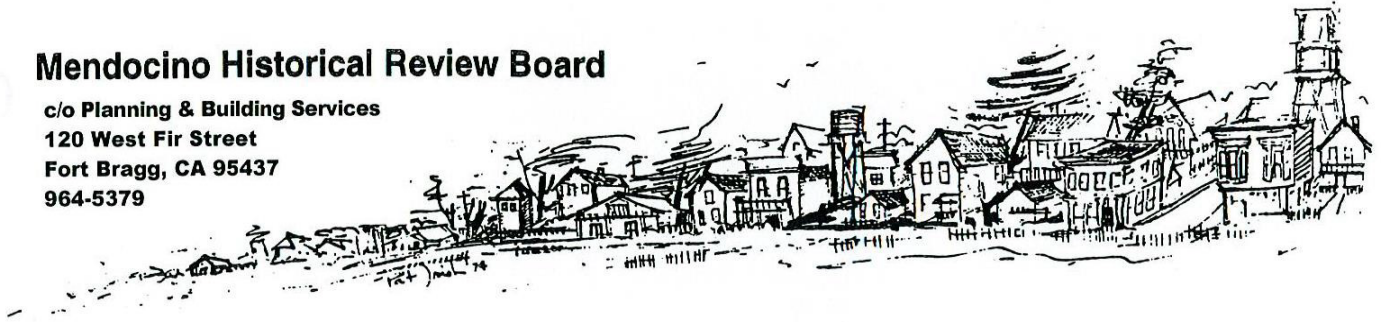


# Mendocino Historical Review Board

c/o Planning & Building Services  
120 West Fir Street  
Fort Bragg, CA 95437  
964-5379



## Mendocino Historical Review Board Action Minutes – February 7, 2022

**VIRTUAL MEETING (pursuant to state executive order N-29-20)**  
Before the Mendocino Historical Review Board Fair Statement of  
Proceedings (Pursuant to California Government Code Section 25150)

### ACTION MINUTES – SPECIAL MEETING February 7, 2022

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. The meeting recording is available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> and a recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

February 7, 2022 action minutes were approved, with corrections, during the March 7, 2022 MHRB meeting. The motion to approve with corrections was made by Review Board Member Madrigal, seconded by Kappler, and adopted with a unanimous voice vote.

#### 1. Call to Order.

The Review Board convened at 2:00 p.m. for its scheduled special meeting.

#### 2. Roll Call.

**Present:**

Review Board Members: Madrigal, Saunders, Kappler, and Roth

Planning and Building Services staff: Planner Cherry, Planner Waldman (presenting).

County Counsel: County Counsel Christian Curtis and Deputy County Counsel Matthew Kiedrowski

#### 2. Mendocino Historical Review Board Administration.

Introduced by Board Member Madrigal and the motion was seconded by Board Member Saunders. The motion carried unanimously by voice vote.

#### 3. Determination of Legal Notice.

The public hearing items were not properly noticed and will be added to the March 7, 2022 meeting agenda.

#### 4. Approval of Minutes.

**4a. November 1, 2021 meeting minutes.** No action taken and Review Board Member Madrigal suggested adding the November minutes to the Consent Calendar.



5. **Correspondence.** None received.

6. **Report from the Chair.**

Acknowledgement of Board Services Supervisor James Feenan's retirement and public service. A request to the residents in Town to volunteer to the MHRB.

7. **Public Expression.** None heard or received.

8. **Consent Calendar.** No consent items.

9. **Public Hearing Items**

**9a. CASE#: MHRB\_2021-0014 Wickersham (Continued from August 2, 2021)**

Item 9a was not properly noticed nor heard. It will be added to the March 2022 MHRB Meeting Agenda. Also noting that the application number on the agenda should be MHRB\_2021-0009 (and not MHRB\_2021-0014).

**9b. CASE#: MHRB\_2021-0018 Look & Cavanaugh**

Item 9b was not properly noticed nor heard. It will be added to the March 2022 MHRB Meeting Agenda.

10. **Matters from the Board.**

**10a. Board Requested Memorandum: Practices, requirements and guidelines for windows & doors in historic districts.**

Planner Cherry presented staff's memorandum. Public comments were heard from Mr. Wickersham and Mr. Schmidt. In addition to comments from Review Board Member Kappler, comments were heard from Member Madrigal.

**10b. Reports from Review Board Members**

Review Board Member Kappler inquired about the status of MHRB Permit 2019-0014 and the status of sign violations at 10481 Lansing Street. Planner Cherry affirmed that MHRB Permit 2019-0014 expired without vesting and stated that staff is working closely with the property owner to revise MHRB Application 2021-0009 and will present the revised application at the March MHRB meeting.

Review Board Member Madrigal expressed disappointment that the public hearing items were not properly noticed and that the Review Board had not convened since November 2021. Planner Cherry apologized.

11. **Matters from the Staff.**

**11a. CASE#: BF\_2021-0639**

**DATE FILED:** 10/19/2021

**OWNER:** JOHN & STEPHANIE SIMONICH

**REQUEST:** To confer with MHRB regarding building permit application BF\_2021-0639 and the installation of solar panels attached to an existing pergola.

**ENVIRONMENTAL DETERMINATION:** Statutory Exemption

**LOCATION:** 45068 Ukiah Street; APN: 119-233-08.

**SUPERVISORIAL DISTRICT:** 5

**STAFF PLANNER:** JESSIE WALDMAN



Planner Waldman presented the proposed project. Comments were heard from the property owner, Mr. Simonich. The Review Board expressed their support for the design and location of the project.

**11b. CASE#: BF\_2021-0972**

**DATE FILED:** 12/8/2021

**OWNER:** KENNEBUNKPORT FAMILY TRUST

**APPLICANT:** ROBERT SCHMITT AND MACKENZIE SKYE

**REQUEST:** To confer with MHRB regarding building permit application BF\_2021-0972 and the installation of rooftop solar panels at a new single-family residence.

**ENVIRONMENTAL DETERMINATION:** Statutory Exemption

**LOCATION:** 45045 Calpella Street (aka 45020 Ukiah Street); APN 119-234-11

**SUPERVISORIAL DISTRICT:** 5

**STAFF PLANNER:** JESSIE WALDMAN

Planner Waldman presented the proposed project and provided visual examples of the solar tiles from the Tesla website. Comments were heard from the property owner, Mr. Schmidt. Comments were also expressed by Mr. Grimes. The Review Board conferred and offered their support the project, given the materials and location of the solar tiles.

## 12. Adjournment

The Review Board adjourned the meeting at 3:45 p.m.